

Congregation Keneseth Israel
Policies, Practices & Guidelines

<u>Policy, Practice or Guideline</u>	Student Rabbi Guidelines
<u>Source:</u>	Personnel Committee
<u>Date Adopted:</u>	6/1991
<u>Date Revised:</u>	1/2017

- I. Introduction: All responsibilities of the Student Rabbi will be planned at regularly scheduled meetings with the Rabbi so that the student assistant will have a wide range of activities over the course of the year. The student will be expected to work no more than 15 hours per month, not including travel and preparation time. Responsibilities will be planned around the student's academic requirements, which take precedence over congregational responsibilities. The student may attend and participate in Board meetings, constituent groups and committee meetings.
- II. Policy Statement: It is the intent of KI to provide rabbinical students with a learning environment conducive with their academic curriculum.
- III. History:
- IV. Definition:
- V. Procedure: The student will be required to:
- a. Participate in weekly Shabbat evening Services, including prayer book and Torah readings as well as Bar/Bat Mitzvah services.
 - b. Give between 5 – 9 sermons
 - c. Attend monthly Tot Shabbats
 - d. Participate in planned 'creative' worship experiences and the occasional UAHC sponsored Introduction to Judaism class.
 - e. Make hospital and condolence calls with the Rabbi.
 - f. Attend pre-marital sessions with the Rabbi.
 - g. Participate in Funerals, Conversions, and Weddings with the Rabbi.
 - h. Be available for Sunday Religious School under supervision of Rabbi and educational director. They are not to have a regular classroom assignment.
 - i. Engage with Youth Group activities under the supervision of the youth advisor.
 - j. Be involved in other congregational activities on an as interested basis.
 - k. Attend monthly evaluation meetings with the Rabbi.
- VI. Reference: Job description Board of Trustee minutes June 1991